



**PROOF OF CLAIM MUST BE SUBMITTED WITHIN 180 DAYS OF FIRST DAY OF ACCIDENT OR ILLNESS.**

**PART I - To be completed by the EMPLOYEE/INSURED** (please print)

Full Name of Insured \_\_\_\_\_

Group Policy No. \_\_\_\_\_ Certificate/Employee No. \_\_\_\_\_

Name of Employer \_\_\_\_\_ Transit No. \_\_\_\_\_

Full Name of Patient \_\_\_\_\_

Patient's Mailing Address \_\_\_\_\_ Tel. No. \_\_\_\_\_

Patient's Date of Birth (DD/MM/YY) \_\_\_\_\_ Patient's Gender  Male  Female

Relationship to Insured  Self  Spouse  Child  Other \_\_\_\_\_

If the Patient has any other Health Insurance coverage, provide name of policy holder and policy number \_\_\_\_\_

Was sickness/injury related to  Patient's employment  Traffic Accident  Pregnancy  Other (give details below)

**DECLARATION:**

I hereby certify that the foregoing answers are true and correct to the best of my knowledge and hereby authorize all doctors, or other persons who treated me, and all hospitals or other institutions to furnish full information, including full copies of records, regarding this claim to Colonial Medical Insurance Company.

Patient's or Authorised Person's Signature \_\_\_\_\_ Date \_\_\_\_\_

**ASSIGNMENT OF INSURANCE BENEFITS** (SIGN ONLY IF REQUESTING DIRECT PAYMENT TO HOSPITAL OR DOCTOR):

I hereby authorise payment directly to the hospital, and physician where applicable, named on the attached claim form, other than Insurance Benefits under Policy \_\_\_\_\_, otherwise payable to me but not to exceed the regular charges for the treatment and/or services supplied. I understand that I am financially responsible for the charges not covered by the Policy.

Patient's or Authorised Person's Signature \_\_\_\_\_ Date \_\_\_\_\_

**PART 2 - To be completed by the ATTENDING PHYSICIAN**

(A separate claim form or itemized account should be submitted by each attending physician.)

Date of illness (first symptom), injury (accident) or pregnancy (last monthly period) (DD/MM/YY) \_\_\_\_\_

Date patient first consulted you for this condition (DD/MM/YY) \_\_\_\_\_

Has patient ever had same or similar symptoms?  Yes  No

Name of referring physician or other source \_\_\_\_\_

Hospitalisation dates related to current services (if applicable) Admitted (DD/MM/YY) \_\_\_\_\_ Discharged (DD/MM/YY) \_\_\_\_\_

Name and address of facility where services rendered (if other than home or office) \_\_\_\_\_

Was laboratory work performed outside your office?  Yes  No

Was the following operation(s) to correct a condition detrimental to the patient's health?  Yes  No

